Framework – Adam Malvern  
  
As the projects head videographer, I will be required to produce the majority of the music videos pre-production paperwork, as well as playing a vital role in the production stage. To stay on top of this workload I’ll need to follow a strict schedule. I plan to create my own individual working schedule, that will coincide with the team’s overall schedule. I feel by giving myself my own miniature deadlines I will be able to complete the necessary work in time to meet the overall team deadlines.   
  
I plan to report my work in the form of a journal. I’ll update this journal weekly throughout the duration of the group project. I intend to fill this journal with my progress, stating things like what work I’ve completed, issues that I have encountered and what solutions I have come up with to combat these problems. I plan to look back on this journal when it comes to creating my reflective report.